



College Calendar

Freshman / Sophomore Year

Check off each box as you complete each suggestion.

Freshman Plan

- Develop a recommended class schedule of college preparatory courses according to your planned college major. Contact your guidance counselor for assistance.
- Establish strong study habits and commit to a consistent study routine.
- Work on effective time management techniques.
- Become involved in a community service project.
- Work to enhance your vocabulary skills and your writing abilities.
- Learn to use the library effectively, including computer research.
- Investigate possible extracurricular activities for your Resume of Achievement.
- Begin to think about your sophomore class schedule.

Sophomore

- Continue to keep your grades up.
- Continue to be involved in a community service project.
- Sign up for extracurricular activities - aim for leadership roles.
- Consider the teachers from whom you will request recommendations.
- Take the PSAT for the first time.
- Plan your junior class schedule.
- Begin to look for a summer job to help pay for college.
- Improve your reading skills over the summer - include newspapers and magazines.

Junior Year

Check off each box as you complete each suggestion.

September thru December

- Review your cumulative grade point average.
- Take the PSAT for the second time.
- Continue to be involved in a community service project.
- Attend a local College Fair.
- Review the *Career Search Navigator*.
- Discuss possible career interests with parents.
- Pre-register for the ACT/SAT Achievement Tests.
- Review the “Sample” ACT/SAT Tests.
- Take the ACT/SAT Achievement Tests.
- Write for catalogs and admissions/financial aid information.

January thru May

- Review the *153 Strategies To Cut Tuition* list to develop timely strategies.
- Review the *College Selection Navigator*.
- Develop a list of colleges and begin your college selection process.
- Review the *College Visitation Navigator*.
- Begin to plan your college visits.
- Begin your career interest analysis, research and expert interviews.

Senior Year

Check off each box as you complete each suggestion.

September thru October

- Review the *Career Search Navigator*, again.
- Update your career interest analysis, research and expert interviews.
- Review the *College Visitation Navigator*, again.
- Continue to be involved in a community service project.
- Plan your college visits, including the various interviews, to narrow the field.
- Review the “Sample” ACT/SAT Tests, again.
- Take the ACT/SAT Achievement Tests, again, if necessary.
- Review the *Admissions Navigator*.
- Develop a list of references for the Admissions package.
- Prepare a list of extracurricular activities for the Admissions package.
- Prepare your essay for the Admissions package.
- Prepare your Resume of Outstanding Achievement for your Admissions package.
- Check with your Guidance Department to apply for local scholarships

November thru December

- Request the recommendations from your teachers for your Admissions package.
- Give your Admissions packages to the Guidance Department to add your transcript.
- Be sure that you know the *filing deadlines* for both Admissions and Financial Aid.

Senior Year

Check off each box as you complete each suggestion.

November thru December

- Apply for admissions to at least six colleges to increase your financial aid opportunity.
- Review the *153 Strategies* list again, to ensure all strategies have been implemented.
- Pick up the necessary Financial Aid Applications from the Guidance Department.
- Review the Financial Aid Application instructions to assure an accurate filing.
- Complete all Financial Aid Applications and mail prior to the earliest college deadline.

January thru May

- Review the Student Aid Report (SAR) and make note of your **EFC**.
- If the SAR is incorrect, return to the appropriate Processor with corrections.
- If the SAR is correct, **hold** and send to the college of your final choice.
- Send the Verification and IRS forms to each college requesting verification.
- Review all financial aid packages sent from the colleges.
- If housing deposit is NOT mandatory, request an extension until final decision is made.
- If housing deposit is mandatory, be sure to send request for refund within deadline.
- Review final financial aid award offers and make your final decision.
- Send in the signed financial aid award offer with the SAR to your final college choice.
- Send in the deposit and final grade transcript to your final college choice.
- Send in all pertinent loan applications to your final college choice.